

MUMA Spring Break in London

Course Approval Form (Embedded & Direct USF Credit) - Spring Break 2017

Name: _____ U#: _____ Major: _____

Courses below are considered “direct USF credit” as students will register themselves in the appropriate MAN or FIN course. Only students enrolled in the courses below may participate in the MUMA spring break program. Students must indicate which course they are taking in Spring 2017 from the list below, and received the corresponding faculty’s signature. Completed course approval forms should be submitted to the Education Abroad Registrar: EA-Registrar@usf.edu

For more information please visit the program website here: [MUMA Spring Break in London](#).

Course	Course Title	USF Course	CRN	Hours	Faculty
<input type="checkbox"/>	Human Resource Management	MAN 3301	11741	3.00	Prof. Michael Charles
<input type="checkbox"/>	Human Resource Management	MAN 3301	10666	3.00	Prof. Michael Charles
<input type="checkbox"/>	Principles of Finance	FIN 3043	24526	3.00	Prof. Yuting DiGiovanni

REQUIRED FACULTY SIGNATURE:

Students must receive the faculty signature from the course in which they are enrolled in Spring 2017.

Prof. Michael Charles (MAN 3301)

Prof. Yuting DiGiovanni (FIN 3403)

Signature: _____

Signature: _____

EDUCATION ABROAD OFFICE

University of South Florida * 4202 East Fowler Avenue, CGS101 * Tampa, FL 33620-5550

(813) 974-4314 * FAX (813) 974-4613 * EA-Registrar@usf.edu

Directions for students completing course approval form -- Embedded & Direct Credit Programs and FAQ:

Directions

1. Select the course you will register for in Spring 2017.
2. Obtain the faculty person's signature listed for the appropriate course in order to participate in the program (no signature is required for the Internship).
3. Submit the **SIGNED** course approval form to the USF Education Abroad Office (EA-Registrar@usf.edu)
4. Your form will be added to your application with Education Abroad and reviewed for acceptance. Certain programs require additional items for acceptance, please see program website for further information.

FAQ

Q: What does "Direct Credit Program" mean?

A: This means that the credit offered on this program is through USF (led by our faculty, reviewed by our departments, etc.). You will register for the credit just as you do for any on-campus or online USF class.

Q: What if I want to change my classes?

A: If you change classes you must notify your Education Abroad Advisor . Please note, you are subject to the same withdrawal and late registration policies as you are on campus so changes to courses after the program date may result in late registration fees or W grades.

Q: How does this impact my GPA at USF?

A: Students have three GPAs at USF: 1. Institutional (courses taken at USF), 2. Transfer (courses that are from outside USF), and 3. Overall (average of institutional and transfer). Grades earned on this program impact your institutional and overall GPA.

Q: Can I take these courses pass (S) / fail (U)?

A: S/U grades are possible as per regular campus policy. This is a contract between you and your faculty member and should be agreed to prior to beginning the course.

Q: Will this count for my degree at USF?

A: Please see your academic advisor. This course counts towards USF residency.

Q: Will this count for financial aid?

A: Every student's financial aid situation is different. Different awards have their own requirements. You will need to speak to a USF financial aid advisor for your specific situation. Be sure to tell them you are on a "**direct credit program**." Aid will likely not disburse until after the beginning of classes abroad. Please speak to USF University Scholarship and Financial Aid Services for details (www.usf.edu/finaid)